

Ahmed Mohammad Zaman

Assistant Project Coordinator

✉ ahmedzaman24633@gmail.com

☎ +8801763711580

📍 Dhaka, Bangladesh

in [linkedin.com/in/amz-b0036317b/](https://www.linkedin.com/in/amz-b0036317b/)



Profile

Dynamic and highly skilled Procurement and Commercial professional with experience in strategic sourcing, supplier relationship management and procurement operations. Proven track record of international sourcing, foreign inspection, developing and implementing cost-saving initiatives, optimizing procurement processes and fostering strong partnerships with key suppliers to ensure quality and timely delivery of goods and services.

Professional Experience


Assistant Project Coordinator, ISOL Ltd.  08/2022 – present | Dhaka, Bangladesh

- Sourcing (International and local)
- Procurement & Commercial
- Supply Chain Management
- Project Coordination
- Client and Supplier Handling
- Creating draft LC-PI
- Freight forwarder coordination
- C&F Agent coordination
- Negotiation
- Account Management

Sales Specialist, Corporate Projukti Ltd.  11/2021–05/2022 | Dhaka, Bangladesh

- B2B Sales
- Zoho CRM-Sales Processing
- Client Handling
- SAAS & PAAS sales
- Upselling & Cross-Selling

Education

Master of Business Administration, BRAC University  01/2022–04/2024 | Dhaka, Bangladesh
Major in Operations and Supply Chain Management

B.Sc. in Mechanical Engineering, 11/2015 – 12/2020 | Dhaka, Bangladesh
Ahsanullah University of Science and Technology

Higher Secondary Certification, Notre Dame College 06/2012–08/2014 | Dhaka, Bangladesh

Secondary School Certification, 01/2007 – 05/2012 | Dhaka, Bangladesh
Motijheel Ideal School and College

Industrial Training

Industrial Attachment Ghorashal, Bangladesh

Industrial Attachment with Bangladesh Power Development Board (BPDB) at Ghorashal Power Plant Training Centre.

Skills

Office 365	● ● ● ● ●	MATLAB	● ● ● ● ●
SolidWorks	● ● ● ● ●	AutoCAD	● ● ● ● ●
XFLR5	● ● ● ● ●	SPSS	● ● ● ● ●
Tableau	● ● ● ● ●		

Projects

Design

Designing a turbocharger with SolidWorks (2nd year 2nd Semester)

Development

Ergonomic design development of "6 degree of motion of a robotic arm"

Thesis

Development of Composite Materials Using Vacuum Assisted Resin Transfer Molding

Certificates & Awards

Foundations of Project Management

Coursera || Google

Project Initiation: Starting a Successful Project

Coursera || Google

General Grade Scholarship (SSC)

Dhaka Board

References

Parvez Miah, *Head of Procurement and Budget*, ISOL Ltd.
parvez.miya@isolbd.com, +8801701312603

Kazi Aminul Islam, *Managing Director*, FBA(UK) LTD
fbaukLtd@gmail.com, +44 7984985746